FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00033641-A **Type of Permit:** FILMING **Release Date:** 11/11/2010

**Production Company** OPEN 4 BUSINESS PRODUCTIONS

**Insured Company Name** OPEN 4 BUSINESS PRODUCTIONS

Contact Phone No. 1 310-202-4436
Contact Phone No. 2 818-261-6179
Fax
Address 9336 W WASHINGTON BLVD, CULVER CITY, California 90232

**Production Title** PARKS & REC

**Type of Production** TV Sitcom

**Producer** Morgan Sackett

**Director** tbd tbd

**1st AD** tbd tbd

**Production Manager** David Hymen

**FilmL.A. Coordinator** Daniel Alvarez

**Location Manager** Paul Boydston
Primary Phone Mobile - 213-703-7027
Secondary Phone Office - 818-655-7840

**Location Assistant** none none
Primary Phone Office - 818-655-7840
Secondary Phone

### Fees

| | |
|---|---|
| LA CITY DEPT OF REC AND PARKS - FILM USE FEE | $450.00 |
| LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE | $266.00 |
| FILMLA FILM PERMIT RIDER FEE | $100.00 |

**Total Permit Fee** $816.00

**Number of Locations** 1

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## Summary Information — Location

**Location 1 of 1** 

| | | | |
|---|---|---|---|
| **Permit Number** | F00033641-A | **Location Manager** | Paul Boydston |
| **Production Company** | OPEN 4 BUSINESS PRODUCTIONS | Primary Phone | Mobile - 213-703-7027 |
| **Insured Company** | OPEN 4 BUSINESS PRODUCTIONS | Secondary Phone | Office - 818-655-7840 |
| **Production Title** | PARKS & REC | | |

**Location Address** 10800 N Valley Heart Dr, Sherman Oaks, CA, 91403

**Location Type** Park

**Film Dates** 11/12/2010 - 11/12/2010 09:00 - 16:00

**Open or Closed to the Public** Closed

**Generic Conditions**
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No Cast and Crew parking on areas streets.
No interference with vehicular or pedestrian traffic

**Please see attached document** Microsoft Word - Weddington.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 30 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 30 |
| Rec & Park Monitor required | 1 |

**Filming Activities** Exterior Dialogue; 2nd Unit only.; raccoons;

**Jurisdiction** **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 563 **Grid:** A6

**Approvals** LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE Clarisse Ribeiro

**Coordinator Note** SOUTH WEDDINGTON PARK

11/12 9AM to 4PM ONE MONITOR

**Parking**

**Base Camp**
Location Type : Location

**Crew Parking**
Location Type : Location

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

# Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

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- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- May not park on any grassy area or on any service roads or trails.
- Must hand cart or carry all equipment to location within the park.
- OK to film at South Weddington Park.
- OK to film on the little league field.
- No heavy equipment on the grass at any time.
- Company does not have exclusive use of park at any time.
- Must allow children to play when camera is not rolling.
- May not film any children without prior permission from parents.
- OK to do 2 minute pedestrian control while camera is rolling only.
- Must park vehicles legally in the parking lot.
- OK to have raccoons on site.
- Must have animal regulations permit for all animals.
- Animals must be contained or with handlers at all times.
- Co. responsible for cleaning up after all animals.
- Tail lights at 4pm… company must be completely out by 4pm. No exceptions.

**OPEN 4 BUSINESS PRODUCTIONS – PARKS & RECREATION (SOUTH WEDDINGTON PARK)**

NOT A PERMIT